



Know Your Customer (KYC Form C)

Doc No: HIL/01	Issue No: 01	Issue Date: /.../20	Prepared by:
Revision No: 00	Amend Date:	Approved by:	Issued by:

1a.	Name of Company			
	Principal Place of Business			
	Block/Plot No			
	Name of Street			
	City			
	Town			
	Province/State			
	Country			
1b.	Mailing Address (POSTAL)			
	Name			
	Address			
2a.	Contact Person			
	Position of Contact Person			
	Email of Contact Person			
2b.	Telephone		Mobile	
	Fax		Email	
	Other Communication Medium			
3.	Company Registration Number			
	VAT/TAX Number			
4.	TYPE OF CURRENT BUSINESS ACTIVITY			
	DESCRIBE YOUR PRINCIPAL ACTIVITY IN THE PAST FIVE YEARS			
5.	FURTHER DETAILS AND HISTORY OF COMPANY			
	Change of Ownership (if any):			



HELVENT INVESTMENT LIMITED

Gold Export, Assay, Mining Services, Smelting, Mineral Investment

Hse. No. LVB 48, Comm. 16, Lashibi, Tema

P. O. Box SK 934, Sakumono-Estate, Tema

Tel: +233(0)303965626 / 233 (0)303408376

	Change of Name (if any):	
	Change of Product (if any):	
	Name of Solicitor/Attorneys:	
	Name of Bankers:	
	Any pending legal suit / Blacklist/Ban (if any)	
	Membership of any Professional association, Group/International/Local organization	
	Year of last Audited Accounts:	
6.	ALL AUHTORISED SIGNATORIES, NAMES, DATES OF BIRTH & NATIONALITIES TO BE CONFIRMED BY ONE OF THE FOLLOWING	
	A. BIRTH CERTIFICATE	
	B. PASSPORT	
	C. DRIVING LICENCE	

	AUTHORIZED SIGNATORY		
	NAME		
	DATE OF BIRTH		SEX
	ADDRESS		
	TELEPHONE		MOBILE
	EMAIL		
	AUTHORIZED SIGNATORY		
	NAME		
	DATE OF BIRTH		SEX
	ADDRESS		
	TELEPHONE		MOBILE
	EMAIL		
	AUTHORIZED SIGNATORY		
	NAME		
	DATE OF BIRTH		SEX
	ADDRESS		



HELVENT INVESTMENT LIMITED

Gold Export, Assay, Mining Services, Smelting, Mineral Investment

Hse. No. LVB 48, Comm. 16, Lashibi, Tema

P. O. Box SK 934, Sakumono-Estate, Tema

Tel: +233(0)303965626 / 233 (0)303408376

	TELEPHONE		MOBILE	
	EMAIL			
7.	Documents Required to be submitted			
	i. Certificate of Incorporation			
	ii. Memorandum / Articles of Association			
	iii. Trading License			
	iv. Power of Attorney (if applicable)			
8	RESPONSIBLE PRECIOUS METAL SUPPLY CHAIN POLICY			
a.	Do you have policies in place to ensure that the supply of Gold is not sourced from conflict-affected and high-risk areas			YES NO
b.	Do you have procedures in place to ensure that the precious metal purchased have not been financed from conflict?			YES NO
9.	Anti-money laundering (AML) Combatting Financial Terrorism (CFT) Combatting Bribery (CB)			
a.	Does your company have and apply the procedures in order to comply with your local AML LAWS / REGULATION			YES NO
b.	Does your company have and apply procedures in order to prevent Financial Terrorism?			YES NO
c.	Does your company have and apply procedures in order to prevent bribery and corruption?			YES NO
10.	Does your company have a strategy to control and respond to associated risks of the business?			YES NO
11.	PROPOSED BUSINESS DETAILS WITH HIL GOLD EXPORT			
	Refining services	Gold	Silver	Others
	Smelting services (For fine Gold LBMA or Dubai Good Delivery Bars)	Gold	Silver	Others
	Assaying Services	Gold	Silver	Others
	Minting Services	Gold	Silver	Others
	Trading & Export Services	Gold	Silver	Others
	Vault Services	Gold	Silver	Others
12	Comments			



--	--

AUTHORIZED SIGNATORY

SURNAME AND FIRST NAME	
POSITION	
COMPANY	
DATE	
SIGNATURE	

Doc No: HIL/01	Issue No: 01	Issue Date: /.../20	Prepared by:
Revision No: 00	Amend Date:	Approved by:	Issued by: